



## Child Performance Policy

Designated Person:	Joanna L Rhodes (Chair of Trustees)
Reviewed by:	Board of Trustees and Director of the Tallis Choral Foundation: Reg: 1214841
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## 1. Statement of Commitment

The Tallis Choral Foundation (“the Foundation”) is a registered charity committed safeguarding and promoting the welfare of all children and young people who participate in its activities.

This policy sets out the Foundation’s approach to:

- Child performances
- Licensing requirements
- Supervision and chaperoning
- Legal compliance
- Safeguarding responsibilities

It reflects the requirements of:

- The Children and Young Persons Act 1963
- The Children (Performances and Activities) (England) Regulations 2014
- [Department for Education statutory guidance on Child Performance and Activities.](#)

## 2. Scope of this Policy

This policy applies where:

- A child under the age of 18 participates in a rehearsal, performance, or event organised or promoted by the Foundation
- The activity constitutes a “performance” under legislation
- The performance is live, recorded, ticketed, broadcast, or takes place in a licensed venue
- The performance involves an audience or public attendance

This policy should be read alongside

- [The Department for Education’s Guidance for After-school clubs, community activities and tuition](#)
- The following Tallis Choral Foundation policies:
  - Safeguarding and Child Protection Policy
  - Antibullying and Harassment Policy
  - Code of Conduct
  - Whistleblowing Policy
  - Health and Safety Policy

## 3. Legal Framework

Under Section 37 of the Children and Young Persons Act 1963, unless a statutory exemption as detailed in section 5 below applies, a child performance licence is required where a child takes part in:

- A performance for which payment is made
- A performance on premises licensed to sell alcohol
- A broadcast or recorded performance
- A performance recorded for later distribution
- Certain rehearsals linked to a performance

Licensing is administered by the local authority in which the child resides.

Failure to obtain a licence where required is a criminal offence.

#### 4. When a Licence Is Required

A licence must be obtained where:

- The performance is ticketed or paid
- The venue is licensed to sell alcohol
- The performance is broadcast or recorded
- The child is absent from school to participate
- The child has already performed on more than three days in the previous six months
- **The performance does not fall within a statutory exemption**

Where there is uncertainty, the Foundation will seek advice from the relevant local authority before proceeding.

#### 5. Exemptions

A licence may not be required where no payment is made to the child or in respect of the child **and**

- The child has not performed on more than three days in the previous six months
- The performance is not recorded or broadcast
- The performance is not held in licensed premises
- The child is not required to miss school

However:

- Exemptions must be interpreted carefully
- The Foundation will not rely on exemptions where there is any doubt
- Safeguarding requirements still apply in full

#### 6. Responsibility for Licensing

Where a licence is required:

- The Foundation will act as the responsible person
- Applications will be submitted to the child's home local authority
- Applications will be made at least 21 days in advance
- All information required by the local authority will be provided

The Foundation will not permit a child to perform without confirmation that licensing requirements have been met.

#### 7. Chaperoning and Supervision

All children taking part in a performance licensed under section 4 above must be supervised at all times as detailed by the Safeguarding and Child Protection Policy.

- A parent or legal guardian, or
- An approved chaperone

Where the Foundation provides a chaperone:

- The chaperone must hold an enhanced DBS certificate
- The chaperone must be approved by the local authority
- The chaperone must have responsibility for the child's welfare at all times

The Foundation will not permit unsupervised participation in a licensed performance or rehearsal by any child.

## **8. Safeguarding and Welfare**

The welfare of the child is paramount.

The Foundation will ensure that:

- Children are not exposed to physical or emotional harm
- Rehearsal and performance times are appropriate
- Rest breaks are provided
- Children are not placed under undue pressure
- Safeguarding procedures are followed at all times

Any safeguarding concern will be managed in line with the Foundation's Safeguarding and Child Protection Policy.

## **9. Record Keeping**

The Foundation will maintain records of:

- Licence applications and approvals
- Chaperone details
- Consent forms
- Risk assessments
- Safeguarding records

Records will be stored securely and in accordance with data protection legislation.

## **10. Review and Monitoring**

This policy will be:

- Reviewed annually
- Updated following any safeguarding incident
- Reviewed in line with changes to statutory guidance

# Tallis Choral Foundation

## Child / Young Person Registration & Safeguarding Form

**Tallis  
Choral  
Foundation**  
— Heritage & Opportunity —

### Section 1 – Child / Young Person

Details Full Name:

Date of Birth:

Home Address:

School / College:

### Section 2 – Parent / Carer

Details Name:

Relationship to Child:

Telephone:

Email:

### Section 3 – Chaperone Details

Name of Chaperone:

Relationship to Child:

### Section 4 – Medical / Welfare

Information Details:

### Section 5 – Consent

I consent to my child participating in Tallis Choral Foundation activities

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No payment is made to the child or in respect of the child **and**

- The child has not performed on more than three days in the previous six months
- The performance is not recorded or broadcast
- The performance is not held in licensed premises
- The child is not required to miss school

Parent / Guardian Name:

Signature:

Date: